


Shutesbury Elementary School PTO
General Meeting Agenda
4/13

SES Conference Room
In attendance: Elizabeth, Sam, Isa

- I. Call to Order 8:22
- II. Review of Minutes  March 2026 Minutes approved
- III. Officer's Reports
 - A. President's Report
 1. Keeping the Website for next year- is it worth it?
 - Where do we post minutes then? Is it necessary
 - We will look at the costs of the website at the next meeting
 - We will move forward with using the Facebook page as our main means of communication
 - We will mail out the minutes in liaison emails
 2. Pizza Night was canceled
 3. -Sam sent out backpack mail for Quarters
 - B. VP's Report
 1. Quarters- there are 34 spots left
 2. Voicing concerns for next year-
 - a. Concerns for keeping the auction going.
 - b. How do we get more people involved in helping
 - c. How can we fundraise more efficiently
 - C. Treasurer's Report
 1. Full auction mode!
- IV. Principal's Report
 - A. MCAs season.
 - B. Quabbin Trip on Thursday
 1. Keeping an eye on the weather
 2. Different stations,
 - a) Water colors
 - b) Fairy houses
 - c) Scavenger Hunt
 - d) Hike
 - e) Camplike games
 - f) Doing a field trip as buddies

- V. Auction
 - A. It's all coming together!

- VI. Old Business
 - A.

- VII. New Business
 - A. Teacher Appreciation Week May 5- 9
 - 1. Car Wash- Not this year.
 - 2. Bagels- Tandem
 - 3. Atkins donuts- Thursday
 - B. Staff Appreciation Lunch
 - 1. May 28
 - 2. Rose is in charge
 - 3. Sign Up Genius is ready to go-
 - a) Send out the first week of May(May 7)
 - b) Flyer
 - 4. Location courtyard
 - 5. Backup location- board of health tents- ASam ask Cat for permission
 - C. Field Day
 - 1. Mr H is getting quotes for a bounce house
 - 2. We will buy ice cream
 - 3. T-shirts - PTO is purchasing
 - a) First String
 - b) Soundscape
 - c) Cuttings
 - D. Family Literacy Night- April 30
 - 1. We will order/pay for the pizza
 - 2. Need to find a pickup person
 - a) Sibbies
 - 3. Do we need to buy other items
 - E. Learning on the Move (June 7 at Erving El)- just help promote- Touch a truck
 - 1. 10-12
 - 2. Replacing their touch a truck event
 - 3. A way for outreach
 - F. Debbie Retiring- We need a low-key gift.
 - G. Pre- K and Kindergarten are having another Garden Day
 - H. Musical
 - 1. We got \$100 flowers donated from Stop and Shop (we'll need a pickup person for the gift card and flowers)
 - a) Pick-ups will be on 2 different days

I. Adjournment-8:59